



EMPLOYMENT APPLICATION FORM

Please complete the appropriate sections below **in writing** and return as soon as possible to Newlings of Royston, Fish Hill, Royston SG8 9LB for the attention of Andy Mcfadyen.

JOB POSITION:

PERSONAL DETAILS:

Surname: _____ **Forenames:** _____

Address: _____

_____ **Post Code:** _____

Telephone - Private: _____ **Mobile:** _____

Email address _____

Next of Kin: _____ **Relationship:** _____

Are you a car owner? Yes/No **Is it automatic only?** Yes/No

Have you a current driving licence? Yes/No **Is it endorsed?** Yes/No

If endorsed, please specify number of points & dates if known:

Salary expected: _____ **Current salary:** _____

Notice required by present employers: _____

PERSONAL REFERENCES:

Please give details of two previous employers (or persons known to you) whom we could approach for references.

Name: _____

Name: _____

Occupation: _____

Occupation: _____

Address: _____

Address: _____

Tel: _____

Tel: _____

EDUCATION & TRAINING (only complete if you have not attached a C.V. with this information included)

| Schools: | From: | To: | Examinations Taken & Results: |
|----------|-------|-----|-------------------------------|
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| _____ | _____ | _____ |
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Further Education (state whether full-time, day release, evening): _____

Additional Qualifications: _____

Hobbies, Interests and Voluntary Work: _____

EMPLOYMENT HISTORY

| Employed to/from | Name and address of employer | Position Held and Main Duties |
|------------------|------------------------------|-------------------------------|
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If, in any section, you find there is insufficient space for your answer, kindly use a separate sheet of paper giving the appropriate heading.

I declare that, to the best of my knowledge, the details on this Form are true at the time of completion.

Signature: _____ Date: _____

Please feel free to attach a C.V. to support your application, if you have one.